

• You have known Dave quite well for a long time, although you are not close friends. You are going to write a letter to express your sympathy with his situation.

Dear Dave,

I am writing to express my regret for the closure of Sweetline and for the difficult situation in which you and other people are.

I heard this horrible news on the radio yesterday and this morning I have bought the newspaper to get more information of the news. And I have read about your particular situation there, so that I have decided to write you in order to express how worried I feel.

Although this is a really bad situation, we should try to find its positive side. I would like you to feel hopeful since this can be a good chance to look for a better job. As they say in the article, a Jobs Fair will be arranged before long. There you will find several job opportunities. You have lots of years of experience in that job consequently, it will be easy for you to find a new and better job.

On the other hand, you should enjoy the time that you are going to share with your children before you find that new job.

Please, let me know if you would like me to help you to look for a new job or to take care of your children whenever you want. I would be very pleased if I could help you in any way.

Take care of yourself. Sandra. Excellent 10/10\_ BUT I AM STILL WAITING FOR YOU TO TITLE YOUR FILES PROPERLY.\_ THE TITLE SHOULD BE:\_ "Sandra Roig homework writing chocolate factory" not carta de apolyo. Please do this next time.